

Chiva Privacy Notice:

Participants in Chiva Activities

It is important to us that you understand and are happy with how we use your information.
Please take time to read this Privacy Notice in full.

Data Subjects

are people like you, who take part in our activities.

What we do with your personal data?

We use your personal data to help us organise activities for children, young people and their families and keep you informed about those activities. Additional optional information we only keep and use with your consent.

Your right to withdraw consent at any time

You can tell us that you no longer wish us to use your data in this way and, if you do, we must stop using it as soon as is reasonably practical.

Your right to require the erasure of your data (right to be forgotten)

If you no longer wish us to have or use your data you can tell us to remove your data completely from our records and we must do so as soon as is reasonably practical

Who gets to see your personal data?

We only share your / your child's personal data with other people when it is necessary to do so in order for us to run our activities effectively and in the best interests of your child / young person to ensure safety and care. For example a staff member who is responsible for running an activity or event.

We do not share your data with anyone else. We do not transfer your personal data to other countries

How long do we keep your personal data?

We keep your personal data while you come to our activities, either regularly or from time-to-time. If you have agreed for us to keep your data to be informed about future activities you will have provided consent for us to keep your data for this purpose. If we have not had contact with you about our activities for 3 years we will delete your data.

The existence of each of your rights

Under the General Data Protection Regulation you have the following rights:

- a) to be told about what data we have, how and what we use it for, and who we share it with (as we are doing in this Privacy Notice);
- b) to be given access to your personal data;
- c) to have any errors corrected or incomplete data completed;
- d) to stop us using your data if you think our use is unjustified or the data are inaccurate.

Your legal obligation

You are under no legal obligation to give us your personal data if you do not wish to.

The right to complain to the UK Information Commissioner's Office:

If you are dissatisfied with the way that the Charity is collecting, holding, processing and using your personal data you are entitled to complain to the Information Commission.

Identity and contact details of the controller.

The Charity's Data Controller is the Board of Trustees of Chiva. The Trustees can be contacted at: Chiva Chair of Trustees, Chiva, Orchard Street Business Centre, 13 Orchard Street, Bristol, BS1 5EH. Amanda.williams@chiva.org.uk